

Application Guide for School Financial Assistance, Fiscal Year 2026

Households residing in Tachikawa City with children enrolled in regular classes at public (municipal) elementary or junior high schools, and who meet certain eligibility requirements, may receive financial assistance for part of the expenses necessary for schooling.

If you wish to apply for assistance, please read this guide carefully and follow the application procedures.

- **A new application is required each fiscal year.**
- **Even those who were approved for school financial assistance in Fiscal Year 2025 (Reiwa 7) must apply again.**
- **Families who applied for the School Entrance Preparation Grant before enrollment must submit a separate application for this assistance.**



Tachikawa City Board of Education

■ Eligible Households

Households residing in Tachikawa City with children attending regular classes at public (municipal) elementary or junior high schools are eligible if they meet any one of the conditions listed below. To receive approval, an application is required.

1. **Households receiving public assistance.**
2. **Households receiving the Child Rearing Allowance (mainly for single-parent families).**
3. **Households approved through income assessment.**
 - Households receiving public assistance must also submit this application.
 - Children attending special support classes are not eligible for this application. After the first semester opening ceremony, the Education Support Division will provide guidance for applying for the "School Attendance Incentive Grant."
 - Households not residing in Tachikawa City, and children attending private elementary or junior high schools, are not eligible for this application.
 - For reference regarding income assessment, please refer to the certification standard amounts below.

■ Reference Amounts for Certification by Model Cases of Total Annual Income

Household Size	Household Composition	Total annual income (Owned Home)	Total annual income (Rented Home)
2 persons	Parent (age 40) & Child (age 9)	Approx. 2.0 million yen or less	Approx. 2.85 million yen or less
3 persons	Father (41), Mother (36), Child (7)	Approx. 2.55 million yen or less	Approx. 3.40 million yen or less
4 persons	Father (40), Mother (35), Child (14), Child (9)	Approx. 3.20 million yen or less	Approx. 4.05 million yen or less
5 persons	Father (45), Mother (41), Child (14), Child (10), Child (5)	Approx. 3.40 million yen or less	Approx. 4.25 million yen or less
6 persons	Father (50), Mother (45), Child (17), Child (13), Child (9), Child (5)	Approx. 3.85 million yen or less	Approx. 4.70 million yen or less

- The above table is provided for reference purposes only.
- The certification criteria (public assistance standard amount) vary depending on household circumstances, including the ages of family members, household size, rent amount, and other factors.
- Screening will be based on the household's total annual income for 2025 (Reiwa 7). Note that this refers to total annual income (Shotoku) , not total revenue.
- For rental households, calculations assume a rent amount of 69,800 yen or higher, which is the upper limit of the public assistance standard. If the actual rent is below 69,800 yen, the applicable reference amount will be lower than the figures shown in the table.

■ Details of Financial Assistance – As of February 2026

Category	Elementary School	Junior High School	Notes
School Supplies / Commuting Supplies (Monthly)	Grade 1: 1,060 yen Grades 2–6: 1,270 yen	Grade 1: 2,070 yen Grades 2–3: 2,280 yen	No payment for August due to summer vacation.
Off-Campus Activities / School Trip Fees	Actual costs	Actual costs	Families first pay the school directly, and the reimbursable portion (eligible for School Financial Assistance) will be transferred afterward. “School Trip Fees” (including the Nikko program) will be transferred to the registered bank account about 2–3 months after completion. For inquiries regarding costs or payments for off-campus activities or school trips, please contact the school.
New Enrollment School Supplies Fee	91,600 yen (Grade 1).	101,000 yen (Grade 1).	<u>Applies only to families who have not received the “Enrollment Preparation Grant.”</u> If a Grade 1 student is approved for assistance during the first term, the amount will be transferred during the term. (Not applicable to those who received it in another municipality.)
Enrollment Preparation Grant	101,000 yen (Grade 6)		For households with a Grade 6 student who is certified for assistance as of Feb. 1, 2027, payment will be made in mid-March 2027. (Excludes students entering private junior high schools.)
Graduation Album Fee	11,000 yen (Grade 6)	10,000 yen (Grade 3)	For students who are certified to receive school assistance as of March 2027 and who purchase the graduation album, the corresponding cost will be deposited together with the assistance payment for the third term.
School Lunch Fees	Actual costs	Actual costs	Public elementary and junior high schools in Tachikawa City have free school lunches. Therefore, no assistance is paid. (For national, metropolitan, or out-of-city schools where lunch fees are required, assistance will be provided according to the standard.)

- For households receiving public assistance, only the “Off-campus Activity/School Trip Fees” and “Graduation Album Fees” are covered under the School Financial Assistance. All other applicable expenses are provided separately as public assistance by the Welfare Division.

■ Payment Schedule

For households approved for School Financial Assistance, the School Financial Assistance payments—excluding “school trip expenses” and “school enrollment preparation funds”—will be transferred to the bank account specified at the time of application three times a year, once each term.

- 1st Term : Late August to early September
- 2nd Term: Late January to early February
- 3rd Term : Late April to early May

■ Eligibility & Required Documents

The documents required vary depending on each household’s circumstances.

Household Situation (Eligibility Conditions)	Required Documents (*) For online applications, please fill in the input form.
1. Households receiving public assistance	<ul style="list-style-type: none"> ➤ Application Form for School Financial Assistance (*) If you receive public assistance in a municipality other than Tachikawa City, please notify us.
2. Households receiving the Child Rearing Allowance	<ul style="list-style-type: none"> ➤ Application Form for School Financial Assistance (*) This category mainly applies to single-parent households. <u>Please note that this is different from the Child Allowance.</u>
<p>Households other than categories 1 and 2</p> <ul style="list-style-type: none"> ➤ <u>Screening will be based on the household’s total annual income for FY2025.</u> ➤ Households whose total annual income falls below the standard threshold (based on the 68th Public Assistance Standard) are eligible for assistance. ➤ If you submit documents that verify your rent amount, that amount will be taken into account during screening. You may still apply without such documents, but in that case, rent will not be considered.(Housing loan payments for owned homes and rent paid without a rental contract are not eligible.) 	<ul style="list-style-type: none"> ➤ Application Form for School Financial Assistance (*) ➤ Documents proving the amount of rent – only for those who pay rent Please prepare a copy of documents that show your <u>current rent amount</u>, such as the latest rental agreement or housing fee decision notice. The part showing the “rent amount,” “contract holder,” and “address” must be included. (Copies of bankbooks, transfer statements, and receipts are not accepted. The contract holder must be the applicant or someone who shares the household.) For online applications, please attach image files. ◆ Only for those who were <i>not</i> registered as residents in Tachikawa City as of January 1, 2026, please attach the following documents: <ul style="list-style-type: none"> ➤ FY 2026 Taxation (or Non-taxation) Certificate (A document showing the total annual income of <u>all household members</u>) This certificate will be issued from June 2026 onward by the municipality where you were registered as of January 1, 2026. For online applications, please attach images. If applying before issuance begins, please submit the certificate separately by mail or in person during June. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="text-align: center;">Important:</p> <p>If even one household member has not submitted income information, the screening cannot be conducted. Even if the tax office tells you “no need to file,” you must still report your income status—whether you have income or not—at the City Hall (Shiyakusho) Taxation Division, 1st Floor, Counter 35.</p> </div> <ul style="list-style-type: none"> ◆ If your household budget has suddenly changed due to unforeseen events—such as the death of the household’s primary earner or job loss due to company circumstances—and your income for 2026 is expected to decrease significantly, please consult the City Hall.

■ How to Apply – Applications are required every school year

Use the QR code on the right or search “**School Financial Assistance E Application**” on the official Tachikawa City website, then apply via **[Electronic Application] School Financial Assistance for FY 2026**.



(You may also mail or directly submit a paper application form to the submission address below. Paper forms are available at the City Hall (Shiyakusho) School Affairs Division counter and each school office, or can be printed from the Tachikawa City official website (Application Method for FY 2026 School Financial Assistance).)

Required documents vary depending on your household situation. Please check the inside pages for details.

■ Start of Application Acceptance... From Wednesday, March 11, 2026

■ Application Deadline... The 20th of each month

If you wish to begin receiving the School Financial Assistance starting April 2026, please be sure to submit your application between March 11 and April 20, 2026.

- Only one application is required per school year.
- If your application is submitted by the deadline and approved, your certification date will be the first day of that month.
- If you move into Tachikawa City mid-month, even if you apply before the 20th, your certification date will be the actual move-in date, not the first of the month.
- For March 2027 only, the deadline will be March 10.
- If the 20th falls on a holiday, the counter deadline will be the preceding business day.
- For mailed applications, the postmark date will be accepted as valid.
- Applications submitted after the deadline cannot be approved retroactively.

■ Notification of Application Results... Results will be mailed by early in the following month.

Applications submitted between March 11 and May 20, 2026 will receive their results by mid-June 2026.

■ Contact / Submission Office

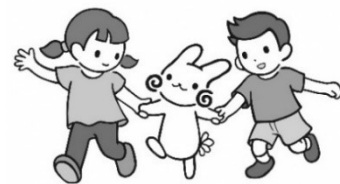
Tachikawa City Board of Education
School Affairs Division, School Affairs Section
190-8666

1156-9 Izumi-cho, Tachikawa City

Tel: 042-523-2111 (Extensions 2516, 2517)

Counter Location: Tachikawa City Hall, 2nd Floor, Counter No. 61

Office Hours: Monday–Friday (excluding public holidays and New Year holidays) 8:30 a.m. – 5:00 p.m.



- After the first term opening ceremony, applications may also be submitted at each school office. School Office Hours: Monday–Friday (excluding public holidays and school closed days) 8:30 a.m. – 4:30 p.m.

◆ For detailed information about the School Financial Assistance, Please scan the QR code on the right to visit the official website of Tachikawa City.

